

Educational Cabinet Minutes
April 18, 2023 2:30 p.m.
Location: Int. II Breakout Room

Attendees: Morgan Byrnes, Megan Coker, Jim Conway, Jeff Crotty, Lisa Fox, Ashley Gershen, Courtenay Hall, Paul Kelly, Alayna Lavigne, Mallorie Meyer, Deb Quillinan, Summer Steves.

Cabinet Membership for 2022-2023:

Morgan Byrnes (K/1), Megan Coker (Director of Curriculum, Technology, & Innovation), Jim Conway (Principal), Jeff Crotty (4/5), Lisa Fox (Admin Assistant), Ashley Gershen (K-6 Curriculum Coordinator), Courtenay Hall (Parent Rep), Paul Kelly (6th), Alayna Lavigne (2-3), Mallorie Meyer (MCI), Deb Quillinan (EST), Summer Steves (Parent/PTSO Rep).

Cabinet Goals for 2022-2023:

Cabinet identified three lower MRA scores and will use those to generate goals for the year. The goals will be a focus of action teams.

1. Student Leadership : Self Advocacy
2. Supportive School Environment: Trusting Relationships
3. Goal Achievement: Student Goal setting

UPDATES

Principals Update	<p><u>April Levels Meeting</u> Please find a time to meet this month.</p> <p><u>Social Studies Fair</u> Kudos to the Social Studies Action Team! It was a great night.</p> <p><u>Safety Items</u></p> <ul style="list-style-type: none">● Before the end of the year we will have 2 lockdown drills and 2 fire drills.● There is a new door that goes into the music rooms. This allows us to lock down the Little Theater and will be linked into our system● As a follow up to our recent staff meeting, and as we have always done, remember to share anything that doesn't look or seem right - "See something, say something." <p><u>Cabinet Membership</u></p> <ul style="list-style-type: none">● One parent has shared interest and Jim will work with PTSO to secure at least one more parent representative● Before our next cabinet meeting, please share with Jim who will be on Cabinet next year. These are board appointments so we need to get them on the agenda. <p><u>Building Calendar</u> Please make sure to review the building calendar for the spring. There's a lot scheduled already and we want to avoid any conflicts. We have mandated health lessons and Erin's Law</p>
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	<p>presentations that have already been scheduled. Please submit end of year field trip requests as soon as possible.</p> <p><u>End of Year Calendar</u> These dates will be shared with families. Monday, June 19 - No school / Juneteenth Tuesday, June 20 - 11:15 dismissal for students Wednesday, June 21 - 11:15 dismissal for students Thursday, June 22 - 11:15 dismissal for students followed by district wide gathering. Last day of school for students. Friday, June 23 - End of year LGES staff breakfast.</p> <p><u>End of Year Curriculum Items</u> Give some thought to those areas that may not have been given the time they need this past school year. When opportunities arise, and we have time available in the classroom, give those items some attention. Don't lose sight of how valuable some of these skills are. For example Learning Without Tears & keyboarding.</p>
PTSO Summer Steves	<p><u>Staff Appreciation Day</u> - Tuesday, May 2 Information will be going out to parents if they are interested in contributing to the classroom baskets.</p> <p><u>Communication</u> There was discussion regarding possibly using parentsquare for classroom parents and PTSO communications.</p>
MCI Mallorie Meyer	<p>22-23 Meeting Minutes April 28 - Arbor day activities for all grade levels. Schedule will be released soon. Leadership Assembly - looking for one student for each grade level to speak at the assembly.</p>
EST Deb Quillinan	March Minutes
K-1 Morgan Byrnes	March Minutes
2-3 Alayna Lavigne	March Minutes
4-5 Jeff Crotty	March Minutes
6th Paul Kelly	March Minutes
Action Team Minutes	<p>Leadership Assembly - 22-23 Minutes - Event Date: Friday, June 9</p> <p>Scoreboard - March Minutes</p>

	<p>Social Studies Fair - March Minutes</p> <p>PARP - March Minutes</p> <p>Math Night - Minutes</p> <p>Patriotic Events - March Minutes - Event Date: Wednesday, June 14</p>
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EDUCATIONAL CABINET SHARED DECISION MAKING DISCUSSION ITEMS

I. Curriculum Updates - Ashley Gershen & Jim Conway

Math review committee members were able to share final thoughts and it was decided to move forward with Eureka math 2. The small committee had deep discussions/evaluation of the programs. On Monday the math review committee will meet, and on Thursday the whole staff will come together to explore some of the resources and materials together. Next steps include determining PD days and ordering materials. Our program will now be aligned K-6 and we will follow the new program with fidelity. Eureka Math 2 will be a change for all teachers. Staff need to understand this is a change at all levels, and we will move forward collectively to make this successful. Parents will be notified about the change in the math program. Possibly fall sessions to introduce the program as we have done in the past with changes in curriculum.

II. 2023-2024 Calendar Event Dates

Let's Get Acquainted Night - After reviewing staff feedback from the fall we will keep it to one night and start half an hour earlier at 6pm. This will give us flexibility in timing of presentations. Science Fair - Will move back to a March date, March 21. These dates are tentative.

III. MRA Feedback/Cabinet Goals

At the March Cabinet meeting, Jim asked cabinet members to review the below feedback with their team and continue to come up with ideas and suggestions on how we can improve in these areas in relation to the responses that we would expect for our students.

Cabinet Goal #1 - SELF ADVOCACY

Students work to overcome barriers, problem-solve, and find solutions on their own and know how to enlist support when needed.

Our score: 71/100

Our target score: 85/100

Example Questions:

(Students) Asking an adult for what you need.

(Students) Getting help to reach your goals when you need it.

(Students) Standing up for yourself when you need to.

(Students) Telling a friend when you need something

(Students) Working to develop your strengths and talents.

Cabinet Goal #2 - **TRUSTING RELATIONSHIPS**

Students have a high trust relationship with at least one teacher they feel comfortable with and can connect to.

Our score: 72/100

Our target score: 85/100

Example Questions:

(Students) I can be myself around my teacher.

(Students) I can talk to my teacher when I have a problem.

(Students) My teacher is easy to talk to.

(Students) My teacher understands me as a person.

Cabinet Goal #3 - **STUDENT GOALS**

Students are confident in their ability to set and achieve their goals.

Our score: 70/100

Our target score: 85/100

Example Questions:

(Students) Following the plan you made to reach your goals.

(Students) Making a plan to reach your goals.

(Students) Setting goals.

(Students) Talking to someone about how you are doing on reaching your goals.

(Students) Tracking your progress as you work to reach your goals.

J. Crotty - 4th & 5th grade did self assessments on the LIM website - 13 behaviors Student Self Assessment . The students were receptive and did some deep thought. It guides students in coming up with personal goals and encourages self reflection. It is a powerful tool that could be used in the beginning of the year and later in the year to see how they have progressed. These materials would be appropriate 3-6.

P. Kelly - 6th grade. Spoke to his students about the LIM lessons and how they are applying them in the playground or in the cafeteria. Are they applying these LIM lessons in real life? Spoke to the students about resolving situations and advocating for themselves.

Jim thanked everyone for the feedback and conversations. There are some opportunities to teach character and goal setting together.

The MRA will be administered at the June staff meeting and also to students later in the year. We will review results and monitor our progress on our goals.

IV. Intermediate II BO Room Furniture- Megan Coker

- One of the goals of the Innovation Team is to create 3 innovative and engaging learning spaces in both the Lake George Elementary School and the Lake George Jr.Sr High School by September 2025.

- With this goal in mind, there is exciting new furniture for us to try in the Intermediate II Breakout room. The goal is to demonstrate the different ways the furniture can be used and then have classes come into the room and move and play with it.
- Tomorrow the Innovation team will meet in the Int II BO room and come up with a strategy on how to promote the use of this room and how to gather feedback.

V. LinkIt

Linkit is a way we can organize all our data so it can be accessed in an easier way. It stores all of our data in one place. Megan, Jim, Ashley, and other staff, have demoed this product and are hopeful to have teaching staff enter data and use it to see how well it works. There has been no commitment to using this product. We are still testing its functionality.